

Policy to Protect and Govern the Inside Information

According to the Board of Directors Meeting No. 11 /2018 held on 31 October 2018, the resolution included the regulations on the policy to protect and govern the use of inside information to be in line with the Company's Corporate Governance Code as follows:

According to East Coast Furnitech Public Company Limited (the Company) has a policy to supervise the business of preventing and supervising the use of the Company's inside information including information about entering into any transactions that have not yet been disclosed to the public (confidential transactions) for personal gain, the Company established the policy to protect and govern the use of the Company's inside information as follows:

1. Directors, executives, employees related to secret transactions and workers of the Company and subsidiaries must maintain the secret and / or inside information of the Company and subsidiaries:
2. Directors, executives, employees related to secret transactions and workers of the Company and subsidiaries must not disclose the secret and / or inside information of the Company and subsidiaries or apply it to seek benefits for themselves or for the benefit of any other person or for persons outside the Company or other persons who do not act to prevent the use of inside information, either directly or indirectly, and whether or not they receive a return or not
3. Directors, executives, employees related to secret transactions and workers of the Company and subsidiaries neither sell, nor transfer of the Company's securities by using the secret and/or inside information of the Company or subsidiaries to take advantages on minor investors or to cause damages to the Company and subsidiaries, either directly or indirectly. This requirement is also effective to spouse and underage children of directors, executives, employees related to secret transactions and workers of the Company and subsidiaries as well.

Directors, executives, employees related to secret transactions (including their spouse and underage children) of the Company and subsidiaries who are working in the function which will be acknowledge of inside information must avoid or suspend trading of the Company's securities within 30 days prior to the disclosure and within 24 hours after the disclosure of quarter and annual finance statements including any transactions which are in the process of proposing to the next meeting of the Board of Directors, which may affect the price of the Company's shares or securities, they are also prohibited to disclose such information to other persons.

4. Directors and executive have a duty to prepare and submit reports on holding of securities in their own companies, spouses or those who are living as husband and wife, underage children including the juristic person that has the duty to report, spouse or person who is living as husband and wife or underage children with the shareholding more than 30% of the total voting rights and having the highest shareholding in that juristic person, to the Securities and Exchange Commission (SEC) under Section 59. if being a newly appointed director and executives, they have to report within 7 working days from the date of the change of securities holdings and within T + 3 working days from the date of purchase, sale, transfer, or transfer of the Company's securities.

5. The Company's directors must report the purchase-sale of shares or the holding of the Company securities in the event that there is a change, to the Board of Directors for acknowledgment as well.

The Company has specified the disciplinary actions if anyone violates the use of inside information for personal gain as follows:

1st Time: Provided of warning notice or considered of salary / wage cut.

2nd Time: Being suspended from working or resigned.

In addition, the offense of using inside information for shares trading may also be penalties in accordance with relevant laws.

Persons who may be exposed to the Company's inside information are as follows:

1. Directors
2. Executives
3. Employees related to the secret transactions

Persons having the duty to prepare and submit the report on the holding of the Company's securities:

1. Directors
2. Executives
3. Directors' Spouse or a person who lives as husband and wife.
4. Executives' Spouse or a person who lives as husband and wife.
5. Directors' Underage Children
6. Executives' Underage Children
7. The juristic person that director, executive, their spouse or persons living as husband and wife or underage children has shareholding more than 30% of the total voting rights and having the highest shareholding in that juristic person.